

Meeting One

Ensure that the following information is available at the First Meeting:

- Herd Summary Records from DHIA or similar program
- Udder Health Management Summary from DHIA
- Herd records for clinical mastitis
- Plant payment slips with latest SCC and SPC
- Premium payment structure from your milk plant

At this meeting you will...

1. Fill out the *Team Commitment Form (2-6)*.
2. Complete the *Team Member Information* form (2-7, 2-8). Remember to check the box indicating your team facilitator.
3. Calculate the *Financial Impact of Milk Quality (2-9)* to help team members understand the cost of mastitis.
4. On the *Herd Information* form (2-10), record all in attendance. Gather and record core herd information for Meeting One. Notice that there are spaces for the team to add additional monitoring items that are specific for your goals.
5. Complete the *Management Questionnaire (2-11)* to give all team members a better understanding of current farm practices.
6. Using the *Milk Quality Goal Setting* page (2-12), identify factors that need to be addressed to improve Milk Quality on your farm.
7. Using the *Milk Money Action Plan* page (2-13), plan your Milk Quality Program by developing action plans to accomplish before the next meeting. These actions should help you reach our Milk Quality Goals
8. Set the date, time and location for Meeting Two and record it on the *Herd Information* page (2-10).
9. Team facilitators should review the *Action Item Review Checklist (2-4)* to help develop actions and guidance for the Milk Money Team process.
10. **Return the Original (white copy) of the following** in the self-addressed envelope provided:
 - a. List of Team Members (2-7)
 - b. Financial Impact of Milk Quality (2-9)
 - c. Herd Information (2-10)
 - d. Management Questionnaire (2-11)
 - e. Milk Quality Goal Setting (2-12)
 - f. Milk Money Action Plan (2-13)

